



Behavior Policy

Thank you for registering your child into our club program. We understand that having your child attend the Boys & Girls Clubs of Greater Scottsdale may be a new experience for many parents. A positive club environment is critical to help us insure the best possible experience for your child. For that reason, we have established certain behavior policy guidelines.

Club members are expected to conduct themselves in a manner that is consistent with the vision, goals and beliefs of the Boys & Girls Clubs of Greater Scottsdale. Accordingly, members are prohibited from engaging in behavior (1) that obstructs, disrupts, or interferes with any club program or activity, (2) that endangers or threatens the safety of any person, or (3) that inflicts or threatens to inflict damage on property of Club members, Club employees or the Club's facilities. Members who fail to abide by this general behavioral expectation will be subject to appropriate discipline.

Any violation of the General Behavior Policy or any Prohibited Behaviors (listed below) may result in the following consequences:

1. The member will receive a warning about the unwanted behavior
2. The member may be isolated from other members.
3. The member may lose privileges, i.e. not permitted to attend a field trip or other off-site activity.
4. The member may be required to assist staff members, i.e. club maintenance.
5. Parents may be contacted.
6. The member will make restitution, if necessary
7. The member may be suspended from club premises and activities.
8. For repeated or serious violations, the member may have membership revoked.

Consistent with the General Behavior Expectations, the following specified behaviors are prohibited on Club property, including Club vehicles, on field trips or any other off-site activity. Each situation will have individual attention and disciplinary decisions will be made dependent on the severity of the incident. Disciplinary actions are at the discretion of the Branch Director and Youth Development Supervisor and will be connected to the misconduct in a logical and timely manner.

1. **Bullying/Harassment**-includes any actions or words that make another member feel threatened, uncomfortable or unsafe. These actions or words become harassment when the victim has made it clear that the actions and/or words are offensive.
2. **Theft/Stealing**- includes the unauthorized taking or possession of the property of another without the consent of the owner.
3. **Fighting/Horseplay**-includes two or more persons engaged in any violent or physically hostile behavior directed toward each other. "Horseplay" includes roughhousing and other playful behavior or play-fighting that, though not intended to harm, presents a reasonable risk of harm or otherwise threatens the safety of students or others. Anyone who encourages or directs

another to engage in any violent or physically hostile behavior, i.e. “egging on the fight” may be subject to the same disciplinary action as is the person who engages in the action.

4. Vehicle Misconduct-includes failure to abide by the General Behavior Policy while being transported in a vehicle owned or operated by the Boys & Girls Club, or failure to observe any of the following specific rule while riding in a vehicle owned or operated by the Club:
 - A. Follow the Driver’s Instructions
 - B. Remain seated with a seatbelt fastened
 - C. Keep all body parts inside the vehicle
 - D. Talk quietly using respectful language
 - E. Be courteous at all times
 - F. Do not throw anything inside the vehicle or from the vehicle
 - G. Do not eat or drink while on the vehicle
5. Defiance- Includes refusing to obey a reasonable directive issued by any club employee, including club volunteers.
6. Disruptive, Obscene or Disrespectful Behavior-“disruptive behavior” includes any behavior that distracts from or interrupts the club programs or activities. “Obscene behavior” includes the use of profanity, the use of vulgar or offensive gestures, or the depiction, display or distribution of materials that are offensive to the commonly accepted standards or decency. “Disrespectful behavior” includes any behavior that is discourteous, rude, insolent, deceptive, or otherwise fails to show appropriate regard for the personal dignity of another. Included in this category is indecent exposure, regardless of the ages of the child.
7. Vandalism- includes damaging, destroying, defacing, significantly altering or mutilating objects, property, or materials belonging to club members, club employees or materials that are property of the club. Destruction of club bathrooms or facilities, including intentional flooding of toilets is considered vandalism.
8. Computer Misuse-includes any violation of the Acceptable Use Policy, as set forth in the Membership Packets.



BOYS & GIRLS CLUBS OF GREATER SCOTTSDALE

Technology Acceptable Use Policy

Introduction

The Boys & Girls Clubs of Greater Scottsdale has established a computer network and is pleased to offer Internet access for member use. This will allow members to have access to a variety of Internet resources. In order for members to use the Internet, their parents or guardians must first read and understand the following acceptable use policies.

Acceptable Uses

1. The computer network at BGCS has been set up in order to allow Internet access for educational purposes. This includes activities, peer review of assigned work, and the exchange of project-related ideas, opinions, message boards, and other means.
2. Members will have access to the Internet via the computers in the Club and access is limited to when those computers/areas are open.
3. Network users must respect resource limits and will only be able to save files to the computers with staff permission. Large files that may take up excessive amounts of storage space might not be allowed to save.
4. Member use of the Internet is contingent upon parent/guardian permission in the form of a signed copy of this Acceptable Use Policy. Parents/guardians may revoke approval at any time.
5. Material created and/or stored on the system is not guaranteed to be private. Network administrators may review the system from time to time to ensure that the system is being used properly. For this reason, members should expect that emails, material placed on personal Web pages, and other work that is created on the network may be viewed by a third party.
6. Network users must keep their passwords private. Accounts and/or passwords may not be shared.
7. Network users are expected to adhere to the safety guidelines listed below.

Unacceptable Uses

1. The network may not be used to download, copy, or store any software, shareware, or freeware.
2. The network may not be used for commercial purposes. Users may not buy or sell products or services through the system without prior permission from the network administrator.
3. Use of the network for advertising or political lobbying is prohibited.
4. The network may not be used for any activity, or to transmit any material, that violates United States or local laws. This includes, but is not limited to, illegal activities such as threatening the safety of another person or violating copyright laws.
5. Network users may not use vulgar, derogatory, or obscene language. Users may not engage in personal attacks, harass another person, or post private information about another person.
6. Network users may not log on to someone else's account or attempt to access another user's files. "Hacking" or otherwise trying to gain access to another person's or organization's computer system is prohibited.
7. Network users may not access Web sites, newsgroups, or chat areas that contain material that is obscene or that promotes illegal acts. If a user accidentally accesses this type of information, he or she should immediately notify a teacher, librarian, and/or network administrator.
8. Network users may not engage in "spamming" (sending an email to more than 10 people at the same time) or participate in chain letters.

Safety Guidelines for Students

1. Never give out your last name, address, or phone number.
2. Never agree to meet in person with anyone you have met online unless you first have the approval of a parent or guardian.
3. Notify an adult immediately if you receive a message that may be inappropriate or if you encounter any material that violates this Acceptable Use Policy.
4. Your parents should instruct you if there is additional material that they think would be inappropriate for you to access. BGCS expects you to follow your parent's wishes in this matter.

Parent/Guardian Permission

I have read and understand the above information about appropriate use of the computer network at BGCS and I understand that this form will be kept on file at the school. I give my child permission to access the network as outlined above. I also understand that my child's work (writing, drawings, etc.) may occasionally be published on the Internet and be accessible on a World Wide Web server.